



## **FUNERAL POLICY**

### **Funeral Services**

The Federated Church is available for funeral services for members, former members and nonmembers. Services must be conducted in a manner that befits a Christian congregation. Arrangements for services are to be coordinated through the pastor who has been charged with the responsibility of what and who may be a part of the service.

The following guidelines are subject to consultation with the Pastor:

### **Officiating Clergy**

The Pastor(s) of The Federated Church will officiate at funeral services held in the church. Other clergy may co-officiate at the discretion of the Pastor.

### **Musicians**

Carol Andstrom is The Federated Church organist; she is available for most funeral services. Her fee for a service is \$125.

Musical selections should be suitable for the occasion and appropriate for a Christian worship service. The Pastor retains the right to approve all musical selections.

### **Licensed Funeral Directors**

The Federated Church requires the presence of licensed funeral directors at all funeral services held on the premises.

### **Audio-Visual Equipment**

A wireless microphone for the pastor, pulpit microphone, and microphone stands are available. Recorded music can be played through the system. If additional sound equipment is required, special arrangements will need to be made. The sanctuary is equipped with a projection system for power point presentations (visual only).

### **Nursery**

The church nursery is available for children 0-5 years of age during the service. Please arrange for your own nursery attendant and ensure that children are adequately supervised. Please leave the nursery as you found it.

### **Seating**

The Sanctuary seats approximately 350 people.

## Receptions

Receptions held in the Fellowship Hall are under the supervision of the church's Funeral Reception Coordinator.

The standard reception for a funeral consists of cupcakes/bars, coffee and tea. There is no charge for the standard reception.

Other menus may be substituted in consultation with and at the discretion of the Coordinator (additional costs may be incurred for alternate meals).

The Federated Church does not provide full, sit-down meals; a licensed caterer may be used for such a meal in consultation with the Coordinator.

No food or beverages are allowed in the sanctuary.

## Photography/Video

Please do not use flash photography during the service. You may videotape the ceremony as long as it does not distract from the sacredness of the occasion. Please check with the Pastor.

## Smoking and Alcohol policy

Our building and grounds are smoke and alcohol free! There is no smoking in the church building or on the Church property including the parking lot. No alcohol may be brought into or served in the church building, parking lot or on the grounds.

## Fees

Payments of all fees are due on the day of the funeral service.

In most cases, payment may be arranged through the funeral director.

The fees for funeral services are as follows:

Organist	\$125
Reception Coordinator	\$75
Fellowship Hall	\$125 (for non-members only)

## Honorariums

Honorariums for individuals assisting with the service are appreciated, but they are not required.

Suggested honorariums:

Pastor	\$125
Custodian	\$60
Soundboard Operator	\$40

A contribution to the ongoing missions and ministries of The Federated Church is always welcomed.