

# Director of Music Ministries

## *Job Description*

The Director of Music Ministries (DMM) will manage and grow the music ministries of the Federated Church, providing for the leadership and vision of the Senior Choir, the Handbell Choir, the Praise Band, and the children's music ministry. The DMM reports directly to the Pastor/Head of Staff.

### **Compensation: \$23,090**

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This is a part-time position (25 hours/week)

Salary:	\$21,450	\$16.50/hour x 25 hours/week x 52 weeks
SSI:	\$1,640	salary x 0.0765
Benefits:	4-weeks paid vacation (including four Sundays)	

### **Responsibilities**

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#### **Worship**

- Consult with the Pastor on all musical selections for worship services.
- Arrange for special music at worship services (using existing groups or soloists/ensembles)

#### **Senior Choir**

- The Senior Choir provides music weekly for the traditional worship service (September-May)
- The Senior Choir provides music for special worship services, including (but not limited to): Christmas Eve, Ash Wednesday, Maundy Thursday, and Good Friday.
- Weekly rehearsals: Wednesdays (7:30-9:00 PM) and Sundays (10:00-10:45AM)
- Purchase and catalog music for the Choir music library
- Arrange for tuning and maintenance to all church pianos

#### **Handbell Choir**

- The Handbell Choir provides music monthly for the traditional worship service (September-April)
- The Handbell Choir may be asked to provide music for special services
- Weekly rehearsals: Wednesdays (6:00-7:15 PM)
- Purchase and catalog music the handbell music library
- Arrange for regular maintenance/repairs to the handbells as needed

#### **Praise Band**

- The Praise band provides music weekly for the contemporary worship service (9:00 AM)
- Weekly rehearsals: Wednesdays (6:00-7:00 PM) and Sundays (8:00-8:30 AM)
- Maintain the Praise Band music library
- Prepare power point slides of lyrics for worship
- Arrange for maintenance/repairs to church instruments as needed

#### **Children's Choir**

- Assist in forming a children's choir (K-6) in conjunction with the Wednesday Kid's Club and Sunday school programs.
- Purchase and catalog music appropriate for young singers
- Encourage the children to sing in worship 3-4 times each year (September-May)