

Director of Music Ministries

Job Description

The Director of Music Ministries (DMM) will direct and grow the music ministries of the Federated Church, providing for the leadership and vision of the Chancel Choir, the Handbell Choir, the Praise Band, and the children's music ministry. The DMM reports directly to the Pastor/Head of Staff.

This is a part-time position (25 hours/week)

Salary is negotiable depending on experience

2-weeks paid vacation (including two Sundays)

Responsibilities

Worship

- Consult with the Pastor on all musical selections for worship services.
- Arrange for special music at worship services (using existing groups or soloists/ensembles)

It is expected that the DMM will direct the following groups:

Chancel Choir

- The Senior Choir provides music weekly for the traditional worship service (September-May)
- The Senior Choir provides music for special worship services, including (but not limited to): Christmas Eve, Ash Wednesday, Maundy Thursday, and Good Friday.
- Weekly rehearsals: Wednesdays (7:30-9:00 PM) and Sundays (10:00-10:45AM)
- Purchase and catalog music for the Choir music library
- Arrange for tuning and maintenance to all church pianos

Handbell Choir

- The Handbell Choir provides music monthly for the traditional worship service (September-April)
- The Handbell Choir may be asked to provide music for special services
- Weekly rehearsals: Wednesdays (6:00-7:15 PM)
- Purchase and catalog music the handbell music library
- Arrange for regular maintenance/repairs to the handbells as needed

Praise Band

- The Praise band provides music weekly for the contemporary worship service (9:00 AM)
- Weekly rehearsals: Wednesdays (6:00-7:00 PM) and Sundays (8:00-8:30 AM)
- Maintain the Praise Band music library
- Prepare power point slides of lyrics for worship
- Arrange for maintenance/repairs to church instruments as needed

Children's Music

- Provide music for the Wednesday Kid's Club and Sunday school programs.
- Encourage the children to sing in worship 3-4 times each year (September-May)
- Assist with the annual Children's Christmas Pageant (November-December)